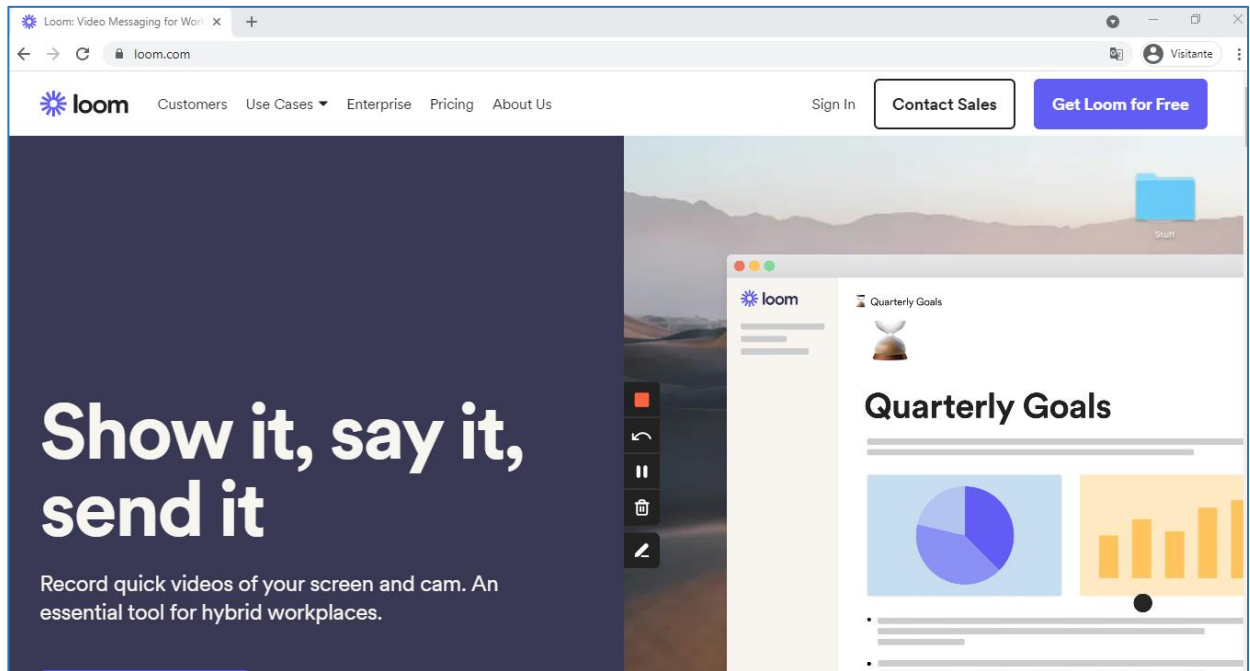




## Video Recording using LOOM

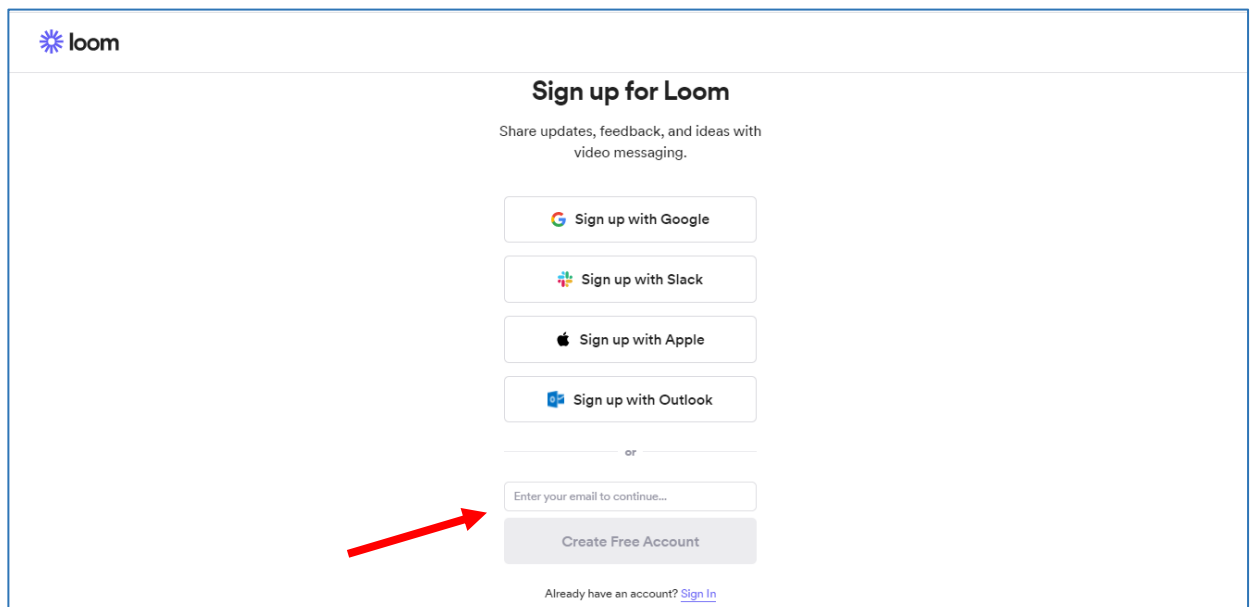
First, visit [Loom website](https://loom.com)

When accessing the site, just click on "Get Loom for Free"



You will be redirected to a registration page.

We suggest to create an account with your university's e-mail address if you are a professor or student, so you can order the premium version for free in the future.





Fill the registration fields, create, **memorize your password** and click continue.

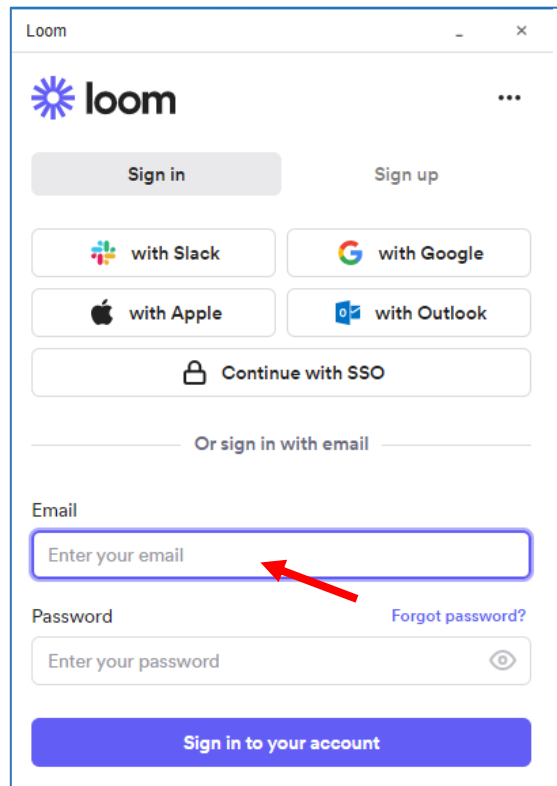
A registration form titled "What is your name?" with the subtitle "This is the name that will appear on your videos." The form includes fields for Email (Juniper@loom.com), First Name (Juniper), Last Name (Fruite), Password (masked with dots), and Confirm Password (masked with dots). Below the password fields is a list of password requirements: at least 8 characters, at least one lower and one upper case character, at least one symbol (\$, !, @, \_ , \* , etc), and at least one number or more. At the bottom, there is a checkbox for "I agree to Loom's terms and privacy policy" and a "Continue" button.

Configure your workspace and continue.

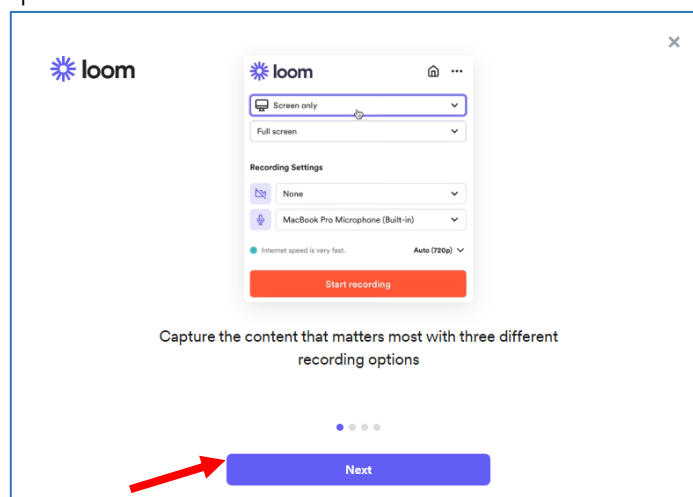
Then choose **Desktop App** option and install the downloaded application.

A screenshot of the Loom workspace dashboard. The top navigation bar includes "Download Loom to record anywhere at anytime.", "Download Desktop App" (highlighted with a red arrow), and "Install Chrome extension". The main content area shows a "Personal Library" with "Videos" and "Screenshots" tabs, and a "Getting started" section. A left sidebar contains a "Get started checklist" with items like "Create an account", "Download Loom", "Install Chrome Extension", and "Download Desktop App" (highlighted with a red arrow). Below the sidebar are video thumbnails, one of which is also highlighted with a red arrow.

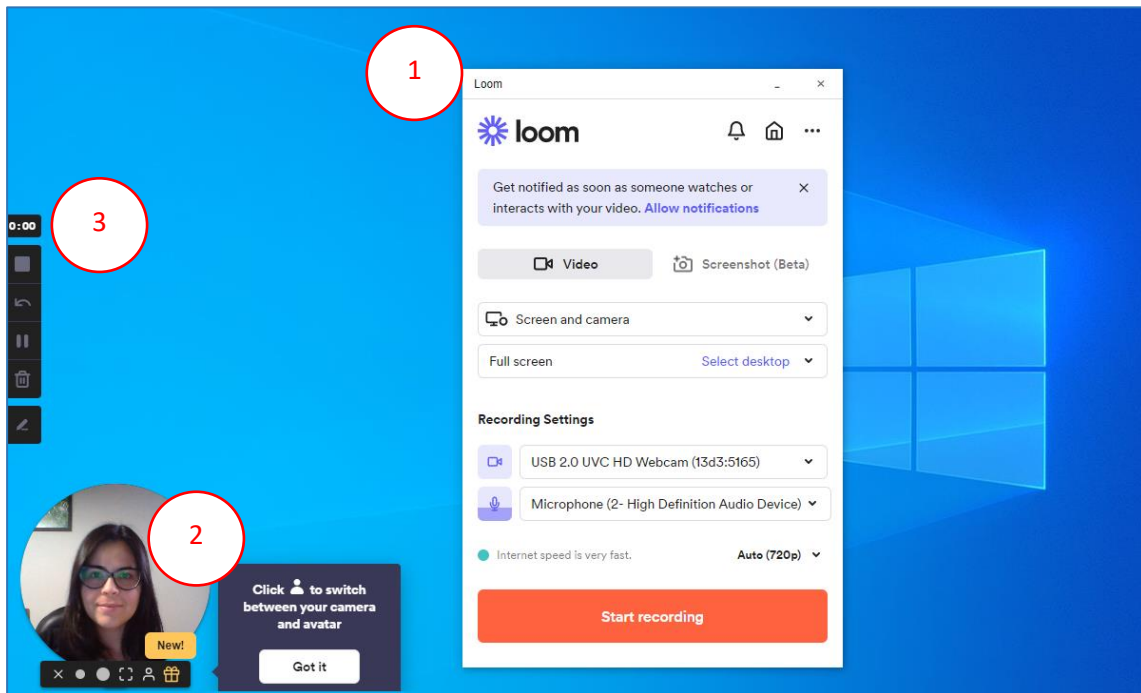
After installing Loom, open the application and choose the **Email** option.



Enter the password you created in the previous step.  
Enter your email and password to see the screen below. Just click NEXT at the way.



You are done with the installation! Once installed, this is how it looks!

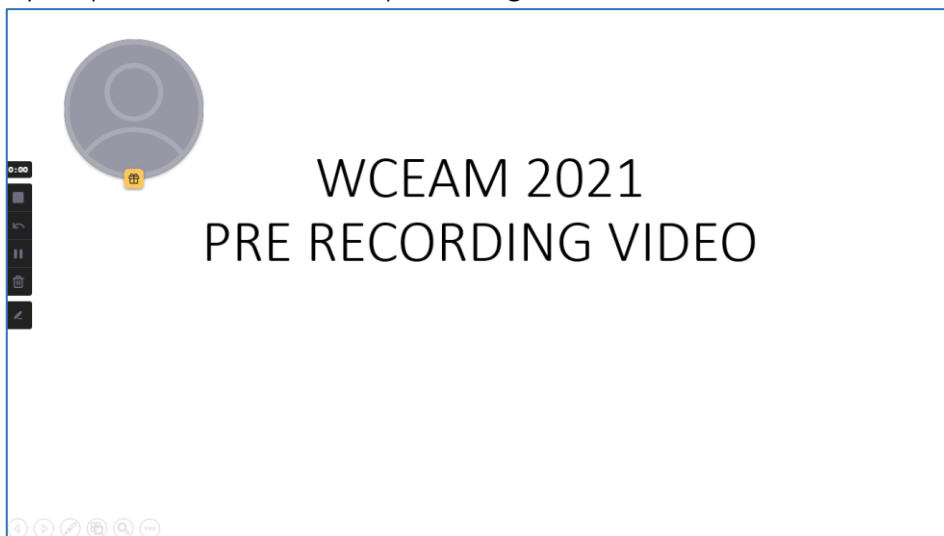


- 1 – Configuration Panel
- 2 – Your camera
- 3 – Quick controls to pause and stop recording video

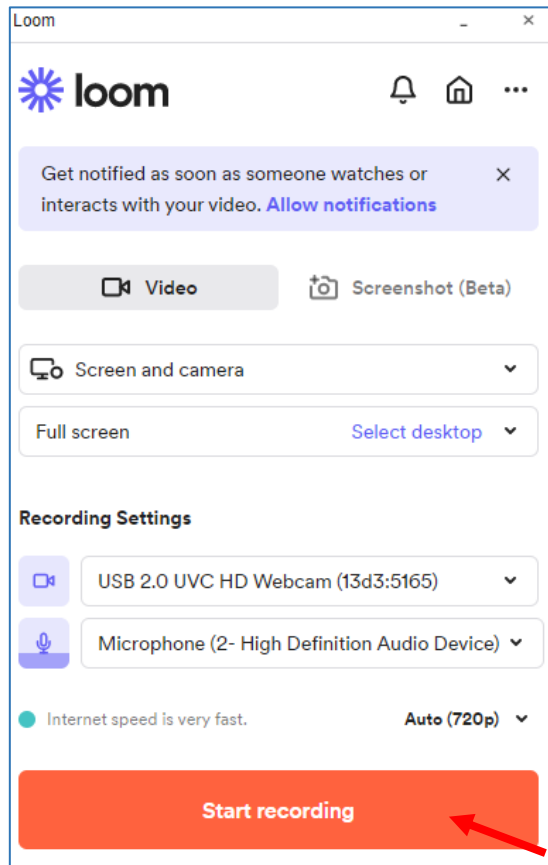
- Recording your presentation

This is the easiest part of the whole process:

1. Position your image by dragging the bubble with your image to the right, left, where it looks best
2. Open your presentation and start presenting.



3. Click on the red “Start Recording” button



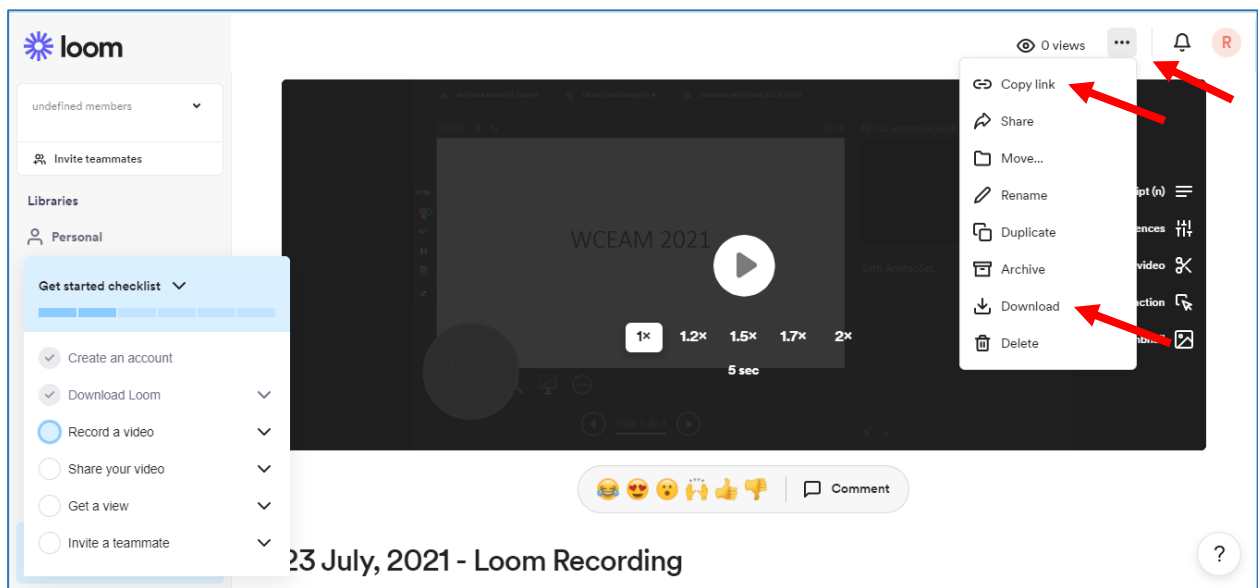
4. Wait for the countdown: 3,2,1... And start!

When finished, just click on the red button on the left side of the screen.

-> **TIP:** Make a test recording before starting yours to check if everything is working normally.

- Finishing and sending

Okay, now just pay attention not to exceed the time set by the organization. When finished, a new screen will open.



Copy the link or download your video and send it to the organization by email:  
[wceam2021@ufms.br](mailto:wceam2021@ufms.br)

The video must be sent by August 7th 2021 and the **filename and email** must include the paper number (ID).